

# CULGAITH PARISH COUNCIL

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Cumbria, CA10 1TX

## **Minute of the Meeting Held on Monday 8<sup>TH</sup> January 2018 in the Skirwith Village Hall, commencing at 7.30pm**

### **1/18 Present**

Cllrs: Caroline Richardson (Chair), Jill Hay, Marjorie Helm, Philip Hemingway, Pam Jago, Pauline Toppin, Ken Philipson, Laura Wilson, David Witney, County Councillor Claire Driver and John Fleming (Parish Clerk)

There was one member of the public present.

### **2/18 Apologies**

### **3/18 Minutes**

The Chair was authorized to sign the minutes of the meeting of the Parish Council held on Monday 6<sup>th</sup> November 2017, as a true record.

### **4/18 Declaration of Interests**

There were none.

### **5/18 Public Participation**

There was none.

### **6/18 County Councillors Reports**

#### **The following report was delivered by Cllr Claire Driver:-**

Cumbria Health Scrutiny Board continues to monitor and review the development of healthcare in Cumbria. Councillors will be aware of the huge challenges and changes facing the NHS Nationally, and this is no different here in Cumbria.

A major area of focus for the Board and myself, as Chair of the Board, is the integration of Health & Social care under the Integrated Care Communities (ICCs), of which there are eight in North Cumbria, Eden being one. The ICCs work by bringing health and social care together to improve the overall health & wellbeing of a defined community, with the aim of keeping people out of hospital longer, and delivering more care at home. The ICCs are also part of the move towards Accountable Care Organisations, which are being much discussed in the national media.

As has been reported in the press, there are challenges in bringing health and social care together under the present legislation, and again, this is reflected in the local situation in Cumbria, where we are moving towards an Accountable Care System. In spite of these very real challenges, there is a great deal of enthusiasm for a more integrated approach, and Cumbria County Council are working very closely with our NHS partners to establish ways of working, which support this work, whilst ensuring opportunity for adequate scrutiny and overview.

To that end, Cumbria County Council have established a new joint Adult and Health Scrutiny working group, which will shadow the developments over the next

12 months. I am a member of this working group, which is due to meet later this month, to scope out the work plan, in advance of the first meeting in February.

Cllr Driver ended the update by reminding Councillors that here in Eden, we are in as strong a position as possible to help influence and shape our local services, and that she will keep the Council updated as things progress.

The Chair thanked Claire for her very comprehensive report

**7/18 District Council Report**

There was none.

**8/18 Finance (Incl.Vat)**

<b>8.1/18 To note the following balances as at:-</b>	<b>as at 30<sup>th</sup> December 2017</b>
HSBC Current Account	1253.05
NSI Account	5.45
Penrith Building Society	9500.00
Vat to claim	<u>390.62</u>
Total assets	<u>11149.12</u>

**8.2/18 A Set of Interim Accounts Were tabled.**

These were unanimously accepted by the meeting

**8.3/18 The Following Accounts were Ratified**

<b>8.3.1/18</b> J Fleming Fee/PAYE November/Dec 2017. As per contract	
<b>8.3.2/18</b> J Fleming Tel/ Broadband November/December 2017	30.00
<b>8.3.3/18</b> A Kitchen – Bridge the Mill – Blencarn	747.32
<b>8.3.4/18</b> British Legion – 11/11/2017 Wreath	17.00
<b>8.3.5/18</b> DTec Laptop Computer/Mouse/Memory sticks	539.00
<b>8.3.6/18</b> Culgaith Victoria Institute – Letting 6/11/17	10.00
<b>8.3.7/18</b> Cartridge People – Toner for Printer	62.91
<b>8.3.8/18</b> Angela Hartland – Pension Regulator Registration.	12.00
<b>8.3.9/18</b> Mark Binney – Grass Cutting	520.00
<b>8.3.10/18</b> Blencarn Village Green Bench	24.99

**8.4/18 The Following Accounts for Payment Were Agreed.**

<b>8.4.1/18</b> J Fleming Expenses – November/December	17.10
<b>8.4.2/18</b> Village Hall Room Hire 8/1/2018	10.00

**8.5/18 To Report The Following Receipts**

<b>8.5.1/18</b> Trade-In for old Laptop	40.00
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**8.6/18 To Report Transfers from PBS to Current Account 3000.00**

**8.7/18 Transparency Grants –**

- 8.7.1/18** Reported that a new Laptop Computer had been purchased.
- 8.7.2/18** Reported that a further grant application had been made to NALC in respect of website maintenance and staffing costs.

**9/18 Planning**

**17/1056 Plots 58 – 62 Otters Holt Culgaith**  
Variation of Conditions.

Supported.

**10/18 Highways and Land Matters**

**10.1/18 Flooding Kirkland to Skirwith Road** – In hand with Highways

**10.2/18 Drove Road Seat** - Waste bin had been installed by EDC

**10.3/18 Neighbourhood Watch**

The following information update is reported.

**10.3.1/18 Cumbria Neighbourhood Watch** can be contacted at:-  
Cumbria Neighbourhood Watch Association  
Newby Cottage, Penrith CA10 3EX. Tel 01931 714201  
[www.cumbrianeighbourhoodwatch.co.uk/](http://www.cumbrianeighbourhoodwatch.co.uk/)  
Secretary, Christine Makin, Chairman Joe Murray.

**10.3.2/18 Cumbria Neighbourhood Watch** was instrumental in setting up '**Cumbria Messaging**' and most of its activities are now being directed through 'Cumbria Messaging'. It is understood that Cumbria Messaging is under resourced financially and is still in its development infancy. An agreement has recently been reached for it to be taken over, in the near future, by Cumbria Constabulary.

Apart from submitting data, Cumbria County Council has no role in administrating this initiative.

**10.3.3/18** Any Individual can set themselves up as a Neighbourhood Coordinator, in an area, by contacting, in the first instance, 'Cumbria Messaging', by going on-line to: [www.cumbriacommunitymessaging.co.uk/](http://www.cumbriacommunitymessaging.co.uk/)

**10.3.4/18** Also any parishioner can register with 'Cumbria Messaging', personally, to receive police and other reports for their area, without becoming a Neighbourhood Watch Coordinator

**10.3.5/18** It was agreed that Culgaith Parish Council would register itself with 'Cumbria Messaging' so as to receive local crime and other information'.

*NB. Some of the above information has been sourced after the meeting and has been added to this minute for information*

**10.4/18 Grass Cutting Tender 2018**

**10.4.1/18** Revised Tender Documents for the 2018 season, were agreed.

**10.4.2/18** Agreed to invited Tenders through an advertisement in the Memo and Penrith Herald in addition to the Parish Notice Boards and Website. Businesses that have shown an interest in the past were to be also contacted.

**10.5/18 Wall Damage by self-sown trees. – Skirwith.**  
Permission requested and awaited from EDC.

## **11/18 Devolution and Transfer of Assets from District to Parish Councils**

### **11.1/18 Maintenance and Electricity Supply Contracts**

It was reported that EDC had agreed to offer a Maintenance and Electricity Supply Contract to all participating Parish Councils until 2022, it being decided that no management fee would be charged for this service.

A new Maintenance contract would go out to tender in 2022 and be offered to Parish Council for their consideration.

### **11.2/18 Footway Lighting Audit.**

**11.2.1** EDC had confirmed that all the following Footway Lights in the Parish were on wooden electricity poles, with non LED heads.

Culgaith 2,3,4,15,21 and 22

Skirwith 7, 8 and 15.

All these lights would be transferred to Hinged Columns with LED heads after the 1<sup>st</sup> April 2018.

*NB Light No.6, Culgaith was on hold, due to construction work in the vicinity and would be installed on a hinged column, with an LED head, in due course*

*Lights 1 and 4 in Skirwith were disconnected and being assessed, before being replaced with hinged Columns and LED heads.*

**11.2.2** It was also confirmed that the remaining 13 lights in the Parish were all on Hinged Columns with LED head.

**11.2.3** The above being said, all the 25 lights in the Parish would be on Hinged Columns with LED heads during 2018/19 ready for takeover by the Parish.

### **11.3/18 Legal Agreement and Signing of.**

**11.3.1 A Draft Legal Agreement**, prepared by EDC was tabled.

The Council unanimously confirmed their position, that this would not be signed until all Footway Lights has been upgraded to Hinged Columns with LED heads.

It was noted that the EDC position was that no work would be initiated on upgrading lights in the Parish until the Legal Agreement was signed before the 1<sup>st</sup> April 2018!

**11.3.2 Action:-** Agreed to review the position of CPC on this matter, at the March meeting, when we were in possession of the final agreement, listing exactly, in detail, what the Parish Council was agreeing to take over.

## **12/18 Schedule of Correspondence, Notices and Publications**

To note items of correspondence received since the last meeting.

### **12.1/18 Cumbria Children's Dyslexia Project**

Correspondence had been received detailing the work of the above project and requesting financial support.

**Action:-** Councillors fully recognised the very valuable work that this and other Charities performed, however it was not the policy of the Parish Council to provide financial support for purposes for which

there is a statutory duty upon other local or central government departments to fund or provide. The Clerk to respond accordingly.

**12.2/18 East Cumbria Family Support.**

Correspondence had been received, outlining the work of the above organisation and seeking volunteers to assist with their work.

**Action:-** Agreed to raise the profile and their work in a future Memo report and on the PC website.

**12.3/18 Buckingham House Garden Party 31<sup>st</sup> May 2018.**

NALC had requested a nomination

**Action:-** Agreed to nominate Jill Hay.

**13/18 Councillor Matters** An opportunity for Councillors to raise issues on behalf of residents.

*Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council.*

**13.1/18**

The following Highways issues were reported:-

**13.1.1/18** Severe pothole, Skirwith to Langwathby Road – 0.4mile on the Skirwith side of Beckmill lane end, just out from the wood in the carriageway.

**13.1.2/18** Severe pothole, Blencarn to Skirwith Road, just past the Culgaith turning to the left, 0.2 miles from the Skirwith bus

**13.1.3/18** Blocked drain by Corner House, Skirwith.

**13.1.3/18** Blocked drain by the Skirwith Phone/ Defibrillator box.

**Action:-** To report all the above to Highways.

**14/18 Dates and Venues of Future Meetings**

Monday 5 March 2018 - Kirkland and Blencarn Recreation Room

Monday 14<sup>th</sup> May 2018 Annual Parish Meeting, followed by AGM and May Council meeting - Culgaith Victoria Institute.

The meeting closed at 9.30 pm.

Signed \_\_\_\_\_

Date \_\_\_\_\_